

# DALSTON COMMUNITY FIRST

## MINUTES OF PANEL MEETING WEDNESDAY 21<sup>st</sup> December 2011

TOPIC No.	ITEM	ACTION
1. Welcome. Appointment of Chair.	<p>L French opened the meeting and asked everyone to introduce themselves.</p> <p>M Beckles, A Enisuoh and L Laniyan introduced themselves to the meeting.</p> <p>The meeting appointed L French as Chair for the Panel and Confirmed the Trinity Centre as the Panel Partner.</p>	L French
2. Apologies.	Rev R Hudson-Wilkin for lateness.	
3. Attendance.	L French asked for all to sign the attendance register.	ALL
4. Introduction to the programme	<p>LF introduction of the community first programme and how the Community Development Foundation were advising panels to be established.</p> <p>A budget of £33,910 has been established to be awarded to local community organisations through recommendations of the panel aimed at addressing issues of concern in Dalston. The panel is also tasked with developing a community first [plan for the ward and promoting the Endowment Match Funding.</p>	
5. Membership	<p>The following were confirmed as founding members: Mary Beckles – Resident Rev Rose Hudson-Wilkin – Community Group Andrea Enisuoh – Voluntary Sector Leslie Laniyan – Business Sector</p> <p>The following vacancies were agreed: Resident – 1 Community Group – 1 Public Sector – 1 Councillor -1</p> <p>Following discussion it was agreed to invite the Head of Holy Trinity Primary School and give priority to recruiting young people to the panel's vacancies. <b>L French to bring back recommendations to next meeting.</b></p>	L French
6. Terms of Reference	<p>The terms of reference as presented were agreed subject to the following amendment "To agree on a project for funding a simple majority of the Community First Panel must be in agreement" and confirmation from the Community Development Foundation on:</p> <ul style="list-style-type: none"> <li>- Representation</li> <li>- Community First Plan</li> <li>- Endowment Match Fund</li> </ul> <p><b>Agreed L French to obtain clarification from Community Development Foundation.</b></p>	L French

7. Priorities	<p>L French presented 6 priorities based on ward data held by the National Audit Office and Hackney Council. It was recommended that the panel agree 1 ongoing priority and at least two other priorities that would change annually based on changes taking place within the ward.</p> <p>After considerable discussion the following priorities were agreed:  <u>Ongoing priority</u>  Bring different communities within the ward closer together through events and Volunteering.  <u>Priorities for the year</u></p> <ol style="list-style-type: none"> <li>1. Increase support for older people living alone in the home and in the community.</li> <li>2. Reduce the number of families living in poverty through skilled work opportunities.</li> <li>3. Reduce drug offences and violent crime through drug awareness, personal safety and anti-violence programmes.</li> </ol> <p><b>L French to inform Community Development Foundation of the agreed priorities.</b></p>	L French
8. Web site Application form Publicity	<p>L French reported that a web site for the panel was in the process of being established using a site recommended by Community Development Foundation that was free. The Panel felt that there will be some cost to maintaining the web site and these should be reported to the panel and should not fall on the Trinity Centre to cover.</p> <p>L French reported that the panel will need to draw up a grant application form to make the project assessment fair and equitable. The form should be as simple as possible whilst capturing all the information needed to assess the need and viability of the proposed projects. Forms from other funding bodies and Hackney CVS will be used as a template.</p> <p>The Panel agreed to publicise the Panels work and grant programme via the new web site, Hackney CVS mailing and the Councils web site. A press release should also be drafted to launch the website. <b>L French to progress.</b></p>	L French
9. AOB	None reported.	ALL
10. Date of next meeting:	<b>Thursday 09/02/12 2pm</b>	ALL